FOR THE ORGANIZATION & THE MANAGEMENT OF FINA COURSES DURING COVID-19 PANDEMIC
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INTRODUCTION

FINA acknowledges the extraordinary nature of the COVID-19 pandemic and the ensuing difficulties for the organization of safe events. In consideration of these extraordinary circumstances, the FINA Bureau issued this document to provide mandatory guidelines for the resumption of event in light of the current COVID-19 pandemic (“The FINA COVID-19 Guidelines”). The FINA COVID-19 Guidelines supplement existing FINA regulations for each FINA Development activity.

The FINA COVID-19 Guidelines set out requirements which must be complied with and practical recommendations which are not mandatory.

The FINA COVID-19 Guidelines will take effect from the day they are approved by the FINA Bureau and will remain in force until they are repealed by the FINA Bureau. With COVID-19 constantly evolving, vaccines becoming gradually available worldwide, this will be a living document and FINA will revise the FINA COVID-19 Guidelines when changes are required. Any amendments shall be published without delay and shall be immediately applicable, unless indicated otherwise. The FINA Bureau delegates its powers to amend the FINA COVID-19 Guidelines to the FINA COVID-19 Task Force, after consultation with the FINA Office.

The FINA COVID-19 Guidelines shall apply to all events organized or sanctioned by FINA, and strongly recommended for any Continental or Regional Organization or any Member Federation in which other FINA recognized federations, clubs or individuals participate, as per BL 12 (“FINA Events”).

The FINA COVID-19 Guidelines are applicable to all persons participating in FINA Events (hereinafter “Participant” or “Participants”). This includes but is not limited to the candidates attending a FINA Development activity, the FINA lecturer, the athletes and any staff member of the host federation, contracted personnel or volunteer involved in the organisation of the event.

Federations should have their own detailed COVID-19 mitigation plans in place, in line with local government guidelines, and remain responsible for implementing necessary measures in regular domestic environment. National Federations are responsible for preparing event in a safe environment, ensuring they follow national and international guidelines and safety recommendations.

FINA recognizes that government COVID-19 regulations and recommendations vary from country to country. Where these are more rigorous, they must supersede The FINA COVID-19 Guidelines.

The aim of the FINA COVID-19 Guidelines is to ensure that all steps are taken to mitigate the risk of infection for those involved in event, understanding the risk cannot be completely eliminated. All stakeholders participate in the event at their own risk.

The FINA COVID-19 Guidelines provide a minimum standard for the health and safety of all participants, with latitude for adaptation to individual circumstances.
Consistent with WHO recommendations FINA prioritizes enhanced hygiene and physical distancing, together with a COVID-19 testing programme. This is supported by a zonal approach for event, mitigating risk for participants.

The National Federation or any other stakeholders must fully follow the regulations of FINA and the local health authorities as well as the recommendations of WHO and other international institutes. With entering to the event, the National federations and all stakeholders acknowledge and accept the possible risk of being infecting and they accept and follow the all regulations written below. The National Federations and all stakeholders who entered to the Event cannot raise any legal claim if one is infected with the COVID-19 virus.
1. EVENT GENERAL GUIDELINES

Hygiene Measures

Every accredited participant must follow basic principles shown below. These are valid for travel to event, at the hotel and at the event venue.

- Wash your hands thoroughly
- Cough and sneeze into a tissue or the crook of your arm
- Wear a mask
- Avoid shaking hands, hugging, kissing
- Stay at home if you have symptoms
- Keep your 1.5m distance

Please note:
Items/equipment/tools should NOT be shared. If this cannot be avoided, the user must disinfect his/her hands and the specific item before and after use.

Trained cleaning staff must regularly disinfect door handles, keyboards, phones, and hard surfaces, including tables, working places, sinks, toilets. The waste management and cleaning plan should be included in the event OC COVID-19 Health Plan for FINA review.

Paper towels and liquid soaps must be provided in all bathrooms to replace hand soap bars and ventilation hand-dryers.

Organizers must provide sufficient hand sanitizers (hand-gel or similar based solutions as per WHO requirements) at all official venues and official hotels.

Offices and rooms in all official locations must be well ventilated. Air conditioning units may require special filters. Details are to be included in the event OC COVID-19 Health Plan for FINA review.
Participants must use personal water bottles, refilled from no-touch water-outlets. Water bottles must not be shared.

**Masks / Face-Nose Protection**

Every accredited participant MUST wear a mask / mouth-face nose protection at all times in official event locations including:

- Main Venue
- On official transportation
- At official hotels except when eating.

When not worn the mask must be kept in a separate container/bag (e.g., sandwich “Ziploc” bag) to prevent contamination. Disposable masks must be regularly changed and multi-use masks washed after regular use.

If necessary Organizing Committee will provide a disposable mask (free of charge) to each accredited person (i.e., 2 masks / day)

**Physical Distancing**

The physical distance of **1.5 meter minimum** must be respected at all times (except during event).

Signage to indicate safe physical distancing at points of entry should be installed, as well as plexiglass barriers and/or floor markings to show flow of traffic to respect physical distancing.

**Social Events**

Until further notice, all social events are excluded from FINA Events unless specifically indicated otherwise. Resumption of social events will recommence under FINA’s guidance, when it is deemed by the local Public Health Authorities that the risks of COVID-19 community spread is minimal.

**Sanitary / Disinfection Guidelines**

The Organizing Committee, under the supervision of the OC COVID-19 Officer, shall establish cleaning and disinfection plan. This OC cleaning crew will report to the OC COVID-19 Officer via a daily briefing session. Details of the cleaning plan shall be included for review by FINA in the OC COVID-19 Event Health Plan.
The cleaning plan must include the following areas:

- “High touch” areas (to be cleaned frequently throughout the day)
- General-use facility areas (cleaned twice a day)
- Individual working or sitting areas (cleaned before and after each individual use)

**Event Information Package for COVID-19**

The Organizing Committee must provide an overarching information package covering all prevention measures for COVID-19 for the Event. The document should also include the contact details for the OC COVID-19 Officer.

This document should also include details for participants arrivals and departures, venue entry points, arrangements for classroom sessions and an action plan to be followed in the event of a positive case during the event.

Emphasis must be made that the OC COVID-19 Officer is the focal point for all COVID-19 related matters for the event participants. All referrals for medical advice, testing and management of symptomatic individuals can only be made through the OC COVID-19 Officer.

This information package must be distributed, prior to their arrival, to all participants and experts following FINA approval.

All volunteers, guests, service providers, etc. must also be made aware of strict protocols governing the event.

There must be clear indication that any person failing to comply with Event safety measures such as physical distancing and the wearing of masks (where indicated) will be removed from the event venue.

If a “Tracing-App” is available within the host country, Event Participants should be informed how to access and download the App and offered help in case of need. This information should also be included in the general information package.
2. SCIENTIFIC INFORMATION

2.1 Tests for COVID-19

There are two tests, on fresh nasal or throat swabs, currently used to detect the presence of COVID-19 virus.

2.1.1 PCR Test:

This test employs a laboratory technique known as polymerase chain reaction from which the test gets its name. It offers a precise, very sensitive measure of viral genetic material even when the virus is dead. It is reported as either positive or negative irrespective of the number of COVID-19 particles present, preferably from a high nasal swab or saliva. Results from PCR testing take at least 24 hours to report, however in most jurisdictions it is several days before a result is known.

2.1.2 Antigen Tests:

Antigen (Ag) testing detects certain viral proteins present in a nose or throat swab. It offers rapid inexpensive testing conducted on-site with an immediate result. While a positive Ag test indicates contagion there is also the possibility of a false negative result. If an individual is symptomatic with a negative Ag test, the attending physician may order a PCR test.

In the context of the FINA Guidelines, evidence of PCR testing is required prior to the arrival of every participant. Upon arrival at the event venue (hotel) every participant will be required to undergo an Ag test. Only in the presence of negative PCR and Ag test results will an individual be permitted to participate in FINA event.

Of the seven forms of Ag testing currently available, the FINA COVID-19 Task Force recommends tests that detect high contagion with good sensitivity in patients with a CT value below 30. The CT value or threshold cycle value indicates viral load with a CT value of 30 considered by most authorities to be a significant cut-off for contagion.

Therefore, the following Ag tests (with their sensitivities) are recommended.

**Antigen test (fast COVID-19 test) which can be used by organization of FINA events.**

Not all antigen tests are useful for the purpose FINA wants to use them for (detect contagious participants, experts, athletes and people in their entourage).

More and more antigen test are becoming available and have a high sensitivity in the PCR CT-range of 25-32 and can be used

**NOT Approved by FINA:**

- NG Biotech
- Coris
2.2 The Swimming Pool and Sport Environment

It is recognized that physical distancing (>1.5m) and other preventive measures may not be possible in all circumstances.

Swimming pools are already generally safe from the perspective of viral transmission serious health risks and when hygiene measures are implemented there should be minimal spread of infection. The virus responsible for COVID-19 has a fragile external lipid membrane, rendering it less stable in the pool environment and more sensitive to oxidants such as chlorine.

According to the WHO, conventional methods employing a centralized water treatment system using chlorine filtration and disinfection are deemed capable of inactivating COVID-19. Although the virus has been reported in river water, it has not been detected in drinking water and, based on current evidence, the risk of COVID-19 viral transmission via drinking water is very low. It also reports that, for effective disinfection of the water, there should be a residual concentration of free chlorine of ≥ 0.5 mg / l. As further confirmation, it has long been demonstrated that free chlorine of at least 0.5 mg / l ensures deactivation of SARS-CoV (from the same family as the COVID-19 virus). Therefore, water used in swimming pools should be of the same quality as water for human consumption.

These principles are consistent with the opinion of the Centre for Disease Control and Prevention (CDC), the reference point in USA for the application of all measures of disease prevention and control: "Conventional water treatment methods that use filtration and disinfection, like those in most of the municipal drinking water systems, should remove or inactivate the virus that causes COVID-19". There is no evidence of COVID-19 being contracted through drinking water.

Therefore, free chlorine concentrations between 0.8 and 1.5 mg / l as maintained in most swimming pools appear capable of preventing the spread of COVID-19. Furthermore, the evaporation of chlorinated water could also reduce the risk of spreading a virus transmittable by air in the swimming pool environment.

2.3 Risk Assessment

The OC and all Event attendees must make themselves familiar with the following WHO publication:

Key planning recommendations for mass gatherings in the context of the current COVID-19 outbreak

Organizers should also be aware of the WHO Risk Assessment Guidelines applicable to major events.
3. **REQUIREMENTS PRIOR TO ORGANIZING A FINA COURSE**

3.1 **General Requirement**

The following steps/criteria must be fulfilled in order to conduct a FINA Course:

1) Submission of an event Health Plan that must be approved by the FINA COVID-19 Task Force prior to the organisation of the event. The submitted event Health Plan must have been approved by the local Public Health Authorities and must comply with the FINA COVID-19 Event Guidelines.

2) Each organizing committee will appoint an *OC COVID-19 Officer*.

3) Provision of evidence that the OC and all attendees are in compliance with FINA COVID-19 Guidelines.

4) To have an agency responsible for the costs of testing and contact tracing.

5) To have the results of the PCR tests organized at participants’ arrival within 12 hours.

6) To provide written evidence that host federation/organizers have met government/local authority restrictions for participants to enter and leave the country.

7) To provide evidence that the host federation/organisers are capable of offering all the required coverage for any claims made in relation to the COVID-19 disease for the participants, the experts and anyone else related to the organisation of the event. The coverage may be provided through the National Health System or through any other organisation.

3.2 **Financial Management:**

✓ Consider if the event is cost effective and the financial risk of cancellation.

✓ Consider lower than expected registration to accommodate physical distancing protocol.

✓ Develop late registration and refund policies and clearly communicate such policies at the time of registration.

✓ Consider the country’s COVID-19 restrictions, requirements, cleaning protocols and financial impact on staffing requirements and volunteer needs.
3.3 Host Federation OC COVID-19 OFFICER

Each organizing committee will need to appoint an OC COVID-19 Officer who is a physician who has awareness of the FINA COVID-19 Guidelines and is up to date with the latest evidence on COVID-19 disease. He/she must be distinct from the Event Chief Medical Officer. The Guidelines of the event and the event Health Plan will contain OC COVID-19 Officer contact details.

The OC COVID-19 Officer will liaise with local Public Health Authorities in the planning for the event, and during the event.

This appointee will ensure that pre-event planning, event protocols and departure/ follow up procedures are consistent with the FINA COVID-19 Guidelines and compliant with local health standards.

3.4 Disclaimer

FINA makes a reasonable effort to plan and conduct the FINA Activities as described in the guidelines for each of the FINA Development Programmes. However, please note that changes, including postponing or cancellation of the courses might take place.

FINA shall not have any liability, notably, but not limited to, no reimbursement of participants costs and losses, for any delay in performing, or failure to perform, any obligation, whether in whole or in part, to the extent that the delay or failure is due to an event of force majeure including by way of example national strike, war, fire, lightning, earthquake, pandemic or any other similar cause beyond the reasonable control.
4. TESTING AND THE ‘BUBBLE’ SYSTEM

4.1 Event participants and the Bubble

All event participants must be entered to the FINA GMS 30 days prior to the event.

They must arrive with negative PCR test taken within 72 hrs. before the beginning of the event.

The Bubble is defined as the event venues and the hotels of Participants. The participants are not in quarantine during the event. However, they must remain within the Bubble at all times during the event, except if they are granted permission by the OC COVID-19 Officer to leave the bubble temporarily to meet needs of first necessity.

It is also strictly prohibited for any Participant to let someone else inside the Bubble (e.g., friends, family).

**NOTE:** For small regional meetings (< 25 persons) lasting not longer than 3 days, 1 PCR before arrival (< 48 hrs.) will do for persons fully vaccinated (any vaccine will do) as long as the general rules for covid prevention (distance > 1.5 m and masking indoors are respected).

Proof of vaccination can be taken on paper or in an app on the mobile phone and should be shown before the meeting starts.

4.2 COVID-19 Testing Procedure

Only the Participants with evidence of a recent negative COVID-19 PCR test and a recent negative Ag test will be eligible to attend or take part in the event. This applies to all accredited Participants.

Therefore, these Participants to a FINA event must follow the protocol hereunder:

1. **Participants have to submit a (negative) PCR-test not older than 72 hours, send the result to the Host Federation and bring a copy to the event. The time can be shorter due to the local regulations.**

   All costs related to this test are to be borne by the participant and/or their National Federation – depending on the specific event and arrangements.

2. **Upon arrival the participants are brought to the test center and are retested by PCR, as well as with a FINA validated antigen test.**

   All costs related to this test are to be borne by the OC.

3. **Persons tested have to wait for the result of the antigen test (15-20 minutes):**
   i. If the antigen test is negative the participant can go to the hotel to check-in and attend the course accordingly. If the PCR is negative the person can take part in the event.
ii. This procedure can differ in some countries or depending on the event: all participants must wait in isolation for the result of the PCR test. After the negative test the person is released to participate in the event, but always to stay in the Bubble/red zone.

iii. All participants must wait for their PCR test results in the hotel room in quarantine.

b. If the antigen test is positive this person will go into quarantine awaiting the definite report of the new PCR-test

c. If the antigen test is negative and the PCR test is positive this person goes into quarantine and follow the local regulations

d. In the very unlikely event of a positive antigen test and a negative PCR test, quarantine will be lifted and this person can return to the event

→ Should local authorities require another test for visitors on arrival to that country, then the Host Federation COVID-19 Officer (as per Section 5) shall oversee arrangements with the local health authorities prior to the beginning of event. It is the responsibility of the OC to liaise with their health authorities to ensure the facility for rapid analysis and reporting. The OC is also responsible for any costs related to this test.

• National Federations should develop their own regular COVID-19 testing regimes in line with local health regulations.
• All Participants including the Host Federation’s will be obliged to have a second Antigen Test 5 days after arrival (however, most events will not last that long).
• Any predeparture-test will be at her/his own costs.

4.3 Positive Tests

• In their own country, National Federations should follow local health regulation advice if any participant tests positive for COVID-19.
• If any is tested positive the OC COVID-19 Officer/and or the covid-officer appointed by the host Federation will look for close contacts. Close contacts will go into quarantine and will be tested on day 5 (after the last contact) by pcr unless local authorities demand otherwise.
• If a participant is tested positive upon arrival, he/she must be immediately isolated, the person must be quarantined according to the Regulations of the local Government. The person must follow the instructions of the OC COVID-19 Officer.

4.3.1 PCR test results from previous infection

• PCR-positive: request for CT value if < 30:
  o keep the person in quarantine
  o close contact monitored (as defined in the protocol),
  o this is a true infection
• PCR-positive: CT-value 30-32
  o Keep the person in quarantine
  o close contacts monitored,
  o antibody test and repeat PCR.
  o If antibody positive and CT value of second pcr the same value, remain in quarantine and repeat pcr in 5 days. If > 35 see below.

• PCR positive CT value > 32
  o Keep the person in quarantine
  o repeat PCR and antibody test, if documented previous infection and antibody positive and repeat PCR (and negative antigen test) suspend quarantine unless local authorities decide otherwise

**Any case of positive antigen test is considered as true infection.**

### 4.4 Development of symptoms during the Event

Signs and symptoms that may indicate COVID-19 infection include high fever, dry cough, fatigue, breathlessness, or loss of sense of taste and/or smell. Any participant at a FINA event who develops one or more of these symptoms must immediately quarantine themselves at their hotel and contact the OC COVID-19 Officer whose details appear in the Event Information Package. Until cleared by the OC COVID-19 Officer, a symptomatic individual must remain isolated from the event participants and not attend the venue. Any decision regarding contact tracing will be made by the OC COVID-19 Officer and confirmed with the FINA Office.

In this situation, a negative test (antigen or PCR also depending on the local regulations) will be mandatory before the participant is released from isolation by the OC COVID-19 Officer in collaboration with the FINA Office.

### 4.5 Positive Report Protocol

If an Event Participant experiences COVID-19 symptoms, or feels otherwise ill with related symptoms, he/she must immediately go into quarantine. The identified person of authority must immediately inform the OC COVID-19 Officer. The subsequent testing protocol will then be the responsibility of the OC COVID-19 Officer in accordance with protocols set by the local health authority.

The following scenario will guide all decisions regarding a suspected COVID-19-positive case during the event:

- If a participant returns a positive test, it is the responsibility of the OC COVID-19 Officer to notify the local public health authority.
- The infected person will be isolated in quarantine
- Contact tracing will immediately commence
• All contacts will be isolated and tested as soon as possible.
• In the case of a positive result in an individual without any or with mild symptoms, they will be quarantined in their hotel room (or otherwise as indicated by the local authorities) with all meals delivered and their condition monitored.
• In the case of a positive test with accompanying severe symptoms, the individual should be admitted to hospital care under the direction of the OC COVID-19 Officer.
• From this point the management protocol of the hospital medical staff will be respected.
• Hospital discharge will be at the discretion of the attending medical staff who will inform the OC COVID-19 Officer.

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<th>SUMMARY</th>
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<tbody>
<tr>
<td>Testing prior the Event</td>
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<tr>
<td>Negative PCR test taken within 72 hrs. before the beginning of the event</td>
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<tr>
<td>Testing during the Event</td>
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<tr>
<td>Testing every 5 days on all Participants.</td>
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<tr>
<td>Day 0 at arrival (Ag + PCR)</td>
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<tr>
<td>Day 5 after arrival (Ag)</td>
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4.6 Liability for costs related to COVID-19

1. FINA’s Travel & Accident Insurance policy covers the FINA Family attending any FINA event(s), from the moment they leave their home country until they return back. This coverage is provided by TSM/AXA insurance company since 2013.
2. Because the insurance policy is excluding pandemics, the COVID-19 is not covered at this time. TSM/AXA organizes and pays, on a secondary base the emergency fees until the COVID-19 is diagnosed. FINA together with the insurance broker are working to find a solution as soon as possible, in order to include this cover for the FINA event(s) Participants.
3. The costs related to COVID-19 infection should be covered as follows:
   a) PCR test before the boarding for all participants should be covered by the participating National Federation.
   b) PCR test for all OC members should be covered by the Host Federation
   c) PCR test for the appointed FINA experts should be covered by the Host Federation
   d) Antigen testing procedure upon arrival and at the middle of the event for all Participants should be covered by the Host Federation
   e) Cost of isolation after having a positive Antigen test upon arrival and/or at the middle of the event should be covered by the respective federation
   f) Cost of PCR test after positive Antigen test should be covered by the respective federation
   g) Cost of the quarantine or medical care if occurs in case of a positive test at for any participant must be covered by the respective federation. Cost of earlier travel or delayed travel should be covered by the respective federation
   h) Cost of the quarantine or medical care if occurs in case of a positive test at any FINA Expert must be covered by Host federation/OC. Cost of earlier travel or delayed travel should be covered by Host Federation/OC
5. GUIDELINES FOR TRAVEL

5.1 Prior to travel

It is the responsibility of the host federation/organizers to liaise with the government and local authorities to ensure that participants can enter and leave the country without limitation.

It is also the responsibility of the host federation/organization to provide the participants with timely information on any measures that are required to enter and leave the country without quarantine.

Prior to travelling the participant must provide FINA and the host federation with a negative PCR-test, no older than 72 hours (preferably 48 hours) prior to the boarding to the country of the event. The copy of the tests should be sent to FINA.

It is strongly recommended, that the participants provide a negative test result not older than 48 hours.

Local regulations may set a different timescale or test type and if more stringent than the FINA guidelines, these should be followed or both.

Should local authorities require a test for visitors on arrival to that country, then the OC COVID-19 Officer shall oversee the arrangements with the local authorities and the results should in principle be delivered at the latest six (6) hours prior to throw-off time.

5.2 International travel to event

It is the responsibility of the participants, who fly to a venue for an event, to ensure they follow all local authority and transport company COVID-19 regulations during all stages of travel (maintain physical distancing, wear a mask throughout travel and wash hands regularly, ideally arrange separate check-in area).

5.3 Transportation during stay

The bus should be large enough to ensure that participants can respect physical distancing on board.

Participants should have a dedicated minibus, allowing them to respect physical distancing.

Other than the bus driver, no one else should travel on the bus with the participants.

The bus drivers should respect all hygiene recommendations, wash hands with sanitizer every time they return to the bus and always wear a mask.
6. ACCOMMODATION

The OC COVID-19 Officer has to contact the hotel in advance to ensure that all arrangements are in place and that the hotel understand what is required of them.

The OC COVID-19 Officer has to be present in the hotel at the arrival of the participants.

Hand sanitizers should be provided on the dedicated floor preferably near the elevators and in common spaces (dining room, meeting room).

Hotel staff should wear face masks and regularly disinfect hands; there should be no access to any area of the hotel for anyone showing symptoms of infection.

Dedicated dining and meeting rooms should be large enough to allow for physical distancing.

Contact with hotel staff in the dining area should minimized:
  - Food and drink should be laid out prior to meals before arrival.
  - Cooking staff members take infection prevention measures before providing meals individually and meals are subdivided into components in advance if necessary.

Important to reduce the number of seats in the dining hall as well as decreasing the maximum stay time, dispersing use times by informing users of congestion levels, announcing menus in advance or if feasible installing acrylic boards to prevent droplet spread.

Mask must be worn while not eating, and ventilation of the dining room is a need.

Isolation Rooms

The OC must ensure the availability of at least two rooms for urgent isolation requirements.
7. **MEETING VENUE**

7.1 **General preparation**

All venue public areas should be thoroughly cleaned before the arrival.

In addition to the regular briefing, any staff member of the host federation, contracted personnel or volunteer working on the event must be fully briefed on COVID-19 measures.

7.2 **Arrival to the meeting venue**

Access to the room should be via dedicated indicated entrances.

Everyone entering the pool shall have their temperature taken at the entrance using a touchless forehead thermometer (anyone with a temperature of 38,0 or more cannot enter).

Where an accredited person is found to have an elevated temperature *(above 38.0°C)*, provision must be made for completion of an on-line symptom screen. Qualified personnel must be on hand to interpret individual results and determine whether the individual is permitted entry into the venue. If there is no other explanation for the increased temperature the person involved should be quarantined and a COVID-19 antigen test must be done. The OC COVID-19 Officer shall determine the appropriate next steps in this case.

Any accredited person entering the venue, with the exception of the participant, shall complete a Health Declaration Form, so that they can confirm they are free of COVID-19 symptoms and can be contacted if a virus case is later reported in their zone.

Anyone reporting any symptom cannot enter.

7.3 **Function rooms**

Physical distancing shall be respected.

Use of masks is mandatory in the lounge.

For any food service, lunch packets or “grab and go” food is mandatory. If a buffet is proposed, an OC Staff Member shall serve the food as no self-service will be allowed.

Personnel to hand out cutlery and dishes if needed.

The time spent in the lounge must be kept to a minimum.

Hand sanitizer or sink with liquid soap and paper towels must be available in every room.

Tables and chairs shall be placed in a way to guarantee physical distancing between work spaces.
8. ACCREDITATION FOR THE EVENT

Every person prior to receiving accreditation MUST proceed through a Medical Checkpoint. The OC must arrange a separate seated waiting area prior to the Accreditation Room for the Medical Checkpoint. This area must respect space requirements for physical distancing.

Accreditation will be issued only to those persons who have completed the health questionnaire and at the time of accreditation have NO signs or symptoms of COVID-19 infection.

In the event of any medical concern, the OC COVID-19 Officer will confer. If there is confirmation of a possible COVID-19 infection the individual will be brought to the Isolation Room for the next steps advised by the Public Health authorities.
9. MEDIA

In order to allow safe access to participants, it is important that all media respect hygiene and physical distancing rules.

All media representatives must be accredited to the Host Federation/organizers and provide full contact details.

Media representatives are obliged to follow the COVID-19 regulations in place at the event. All journalists must have their temperature taken at the entrance (anyone with a temperature of 38.0˚c or more cannot enter).

Media representatives should be made aware of the COVID-19 restrictions at the event and advised to complete the Health Declaration Form in advance to save time.

All media representatives should carry hand disinfectant, wash hands regularly and wear a face mask.

Allocated seats (to facilitate contact tracing in case of an infection) should be spaced out in line with local physical distancing regulations.

9.1. Photographers

The Host Federation should allocate marked-out photo places in compliance with physical distancing measures.

A maximum number of photographers should be set for each area, allowing for physical distancing measures.
10. VOLUNTEERS

Volunteers must undergo the same medical screening and accreditation procedure as participants. The OC shall arrange a separate distribution for the volunteers’ accreditation cards and shall not use the official accreditation station during the main arrival days for Event Participants. The required documents (e.g., medical health questionnaire, waiver, etc.) must be completed by each volunteer.

At the venue, volunteers must always wear a mask / face-nose protection and must be briefed on all hygienic measures by the OC.

All volunteers who come into direct contact with the event participants undergo the same COVID-19 testing before the event. Their resulting status must be checked by the OC COVID-19 Officer.
11. POLICY FOR REPORTING CASES & ACTION PLAN IN CASE OF PARTICIPANT’S ILLNESS

This item is covered in Section 4.

The OC must define an action plan in collaboration with the local public health authority for circulation to FINA prior to the event. This information must be included in the Event Information Package referred to in Section 3.

The OC COVID-19 Officer must have direct contact with public health authorities to facilitate access to medical care and testing as required.

The OC and FINA will work on a common communication strategy for the situation of a positive COVID-19 case. Discretion and respect for the individual privacy must remain a priority. However, the risk to remaining Event Participants must also be taken into account.

11.1 Isolation and associated costs

All issues relating to the responsibility for isolation, including accommodation costs, meals and changes to itinerary must be clarified in advance with the OC and informed to all Participants in the Event Information Package.

11.2 After event Survey

FINA should submit a post-event survey to all Participants to determine their health status following the event.
12. COMMUNICATION TO PARTICIPANTS

It is important that these Guidelines are communicated to all participants who may attend a FINA Event. It could be communicated clearly to all Participants through social media, websites and through the FINA Member Federations.

It is strongly recommended that information regarding COVID-19 status in the specific area and country of the Event is included in the Event Information Package and distributed 14 days before the event.

At the same time, it should be the responsibility of the Organizing Committee to remind all attending Participants of COVID-19 health matters, well in advance of their departure for the FINA Event location.

The OC COVID-19 Officer should be prepared to respond to any relevant questions at any time before, during and after the event.
13. REGULATORY PROVISIONS

Any of the following shall be considered a Violation giving rise to emergency measures:

- Any failure to comply with requirements from the FINA COVID-19 Guidelines; and/or
- Any failure to comply with instructions given by the OC COVID-19 Officer

Any Violation must be reported without delay to the OC COVID-19 Officer who will refer the case to FINA Office if he/she is comfortably satisfied that a Violation has occurred.

The Organising Committee shall (i) hear the Participant against who a Violation is alleged (if time allows (ii) impose emergency measures if it is comfortably satisfied that the Participant has committed a Violation.

The emergency measures imposed by the Host Federation shall be selected from the list below, depending on the totality of the circumstances, including the seriousness of the Violation, the threat it poses to the health of other Participants and whether this is the first or a repeated Violation of the Participant

Participant:

(i) a reprimand; and/or
(ii) temporary exclusion of the participant from the event for a definite period of time or until he/she has returned a negative PCR test or Antigen test; and/or
(iii) exclusion of the participant from the event;

Any obstruction to the identification of a Violation, including delaying a report to the OC COVID-19 Officer or attempting to conceal a Violation shall be considered as aggravating circumstances increasing the severity of the emergency measures to be taken.

These emergency measures are not subject to appeal.
14. DECLARATION OF RESPONSIBILITY

Each accredited person and participant must complete and sign the following Declaration of Responsibility prior to participation in the Event.

I declare,

1. That I have full knowledge and awareness that the participation in the FINA course implies a risk of infection of COVID-19 and which I am aware of and accept.

2. That I do not present symptoms of the SARS-CoV-2 Coronavirus (fever greater than or equal to 38.0 degrees, cough, general malaise, feeling of shortness of breath, loss of taste, headache, fatigue, neck pain, muscle pain, vomiting, diarrhea) or any other typical symptoms of the infections.

3. That I have not been tested positive or had close contact with any person(s) with possible or confirmed symptoms of COVID-19 in the last 14 days prior to the date of signing this document.

4. That I have read the safety protocols, the information of hygiene prevention and the safety measures of COVID-19 established by the organizer of the Event and I agree to comply with them in all manners.

5. That I am responsible for my behavior according to the Guidelines during the entire Event including the preparation period and the travel to the Event.

6. That I am aware of and accept that non-compliance with the rules of COVID-19 (especially the non-declaration of having tested positive or not having declared the fact of having had a close relationship with people with symptoms) implies a very serious infraction of the disciplinary code that can lead to a sanction of exclusion from the event.

7. That I promise to inform the Organizer and the OC Covid-19 Officer about any symptoms that are compatible with COVID-19 or about the fact of having tested positive or the existence of any presumed or confirmed case of COVID-19 in the family or close environment and I promise to keep the OC COVID-19 Officer promptly informed about their evolution. This information will be treated confidentially and for the sole purpose of being able to adopt the necessary measures to prevent the contagion and spread of the virus.

8. That I am aware of and accept that the organizer of the Event has registered all the Participants in order to be able to have traceability in case of a positive test result or positive symptoms among any of the Participants who have had close contact close during the Event.

By completing this document, the signature grants the consent for FINA/Organizer to process with all data only with strict medical and preventive point of view.

At the same time, and by signing this document, I declare to know the specific protection and hygiene measures established in the Protocol of the Event.

To be in compliance with the aforementioned rules is an individual responsibility of each of the Participants and of the Federation or entity that organizes the Event, without there being any responsibility on the part of FINA in case of infection(s) that occurs in relation with the Event.

Any failure to comply with requirements from the FINA COVID-19 Guidelines, and/or any failure to comply with instructions given by the OC COVID-19 Officer is a Violation giving rise to emergency measures ranging from a reprimand to exclusion of the Participant from the Event.

In addition, Violations might be subject to disciplinary proceedings and sanctions pursuant to FINA Rules.
15. INFORMATION ABOUT VACCINATION

THE COVID-19 VACCINATION

IS SAFE THROUGH STRICT CONTROL & TESTING

STIMULATES THE IMMUNE SYSTEM TO PRODUCE ANTIBODIES

KEEPS THE IMMUNE SYSTEM PRIMED FOR FUTURE EXPOSURE

PREVENTS DISEASE AND REDUCES THE SPREAD OF INFECTION

THE FINA SPORT MEDICINE COMMITTEE ENDORSES COVID-19 VACCINATION PROGRAMMES
## 16. LOGBOOK OF COVID-19 TESTS AND VACCINATION

<table>
<thead>
<tr>
<th>Date</th>
<th>Test Type</th>
<th>Result</th>
<th>Test Date</th>
<th>Positive</th>
<th>Notes</th>
</tr>
</thead>
<tbody>
<tr>
<td>01/01/2021</td>
<td>PCR</td>
<td>Positive</td>
<td>01/02/2021</td>
<td>Negative</td>
<td></td>
</tr>
</tbody>
</table>
WATER POLO
Organization & Management of FINA Competitions during COVID-19 pandemic

Version August 2021

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