



WORLD  
AQUATICS

**WORLD AQUATICS  
COURSES FOR  
COACHES AND  
TECHNICAL OFFICIALS  
GUIDELINES 2024**



# World Aquatics Development Programmes

Development is one of the key pillars of World Aquatics, therefore the World Aquatics Development Programmes embody this significance with the far-reaching goals.

By promoting Aquatics worldwide with the collaboration of National Federations and Continental Organizations and implementing activities from grassroots to elite athlete development, World Aquatics contributes to the holistic growth of individuals and communities through Aquatics Sports.



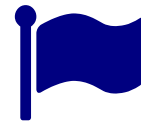
It recognizes that every athlete, regardless of their background or abilities, should have the opportunity to realize their full potential, fostering inclusivity and diversity within the Aquatics sports community.



Sustainable development of World Aquatics Members is a cornerstone, fostering responsible practices which are essential in preserving our natural resources.



Moreover, the organisation's dedication to increasing access to development and education, along with raising the qualifications of coaches and officials, not only elevates the standard of aquatics but also ensures the safety and well-being of participants.



Most importantly, by promoting aquatics as an essential life skill, the World Aquatics seeks to equip individuals with the knowledge and confidence to engage with aquatic environments, ultimately creating a healthier, safer, and more vibrant global community.

Through World Aquatics Development Programmes pave the way to nurture individuals, empower communities, and enrich lives.

TARGET  
GROUPS

1. ATHLETES

2. ATHLETES'  
ENTOURAGE

3. NATIONAL  
FEDERATIONS

4. WORLDWIDE  
SOCIETY

GOALS

CREATE  
OPPORTUNITIES

Create opportunities for athletes with greater needs to reach their full potential

BUILD CAPACITY

Increase access to development and education, and raise qualification of coaches, officials and managers

EMPOWER

Empower sustainable development of National Federations

PROMOTE  
GRASSROOTS

Promote aquatics as an essential life skill and support drowning prevention initiatives

Promote aquatics worldwide in cooperation with National Federations and Continental Organisations by implementing activities ranging from grassroots to elite athlete development.

# World Aquatics Development Programmes

Athletes' Entourage is an essential part of the Aquatics Community. Supporting, developing, nurturing and guiding athletes lies at the heart of Aquatics. Coaches and Technical Officials ensure, that athletes train and compete in safe and professional environments, where values of fair play, respect and excellence are a top priority.

Education for Coaches and Officials is an important part of the World Aquatics Development Programmes.

## COACHES' PROGRAMME:

Coaches' education is organised through two types of programmes: Clinics for coaches (organised in cooperation with Continental Organisations) and Coaches Certification Courses.

Coaches Certification Courses are currently offered for Swimming coaches (Level 1, 2 and 3) and Artistic Swimming coaches (Level 1), whereas Artistic Swimming Level 2 course is under development.

Courses for Coaches and Technical Officials are organised in cooperation with the National Federations, where organisation of the course is covered by World Aquatics and on-site logistics are managed by the National Federation.

## TECHNICAL OFFICIALS' PROGRAMME:

Technical Officials education is divided into two parts: development and certification courses.

Development courses are offered for Technical Officials with local and national experience, whereas certification courses target Technical Officials who are aiming working in international and World Aquatics events.

# Application process to host courses

1.

National Federations have to fill in an online form by **November 10, 2023**

COACHES CERTIFICATION COURSES:

<https://forms.office.com/e/SWdEPaGLdH>



DEVELOPMENT AND CERTIFICATION COURSES FOR TECHNICAL OFFICIALS:

<https://forms.office.com/e/SgEPOf8ytL>



2.

The host countries' selection will be done by World Aquatics Bureau, Coaches Committee (Coaches' courses), Technical Committees (Technical Officials' courses), Continental Organisations and World Aquatics Office

3.

Confirmed host National Federations will be informed in **December 2023**

## TIPS:

- Each National Federation may apply to host one World Aquatics Coaches Certification Courses and one World Aquatics Course for Technical Officials in 2024.
- If your National Federation hosted a course in 2023, please consider submitting your application next year.
- In case there are more requests, a waiting list will be set up for potential host countries. If any assigned course is not confirmed as initially planned, World Aquatics will consider the interested National Federations on the waiting list.
- All National Federations, that have submitted their application will be informed about their status.

The background is black and features several abstract, rounded shapes in white and blue. These shapes are scattered across the frame, with some appearing as horizontal bars and others as circles. The shapes vary in size and color, creating a dynamic and modern aesthetic.

# COACHES' PROGRAMME

# Coaches Certification Programme

## OVERVIEW

COURSES ARE OFFERED  
IN THE FOLLOWING  
SPORTS:



Coaches are the guiding forces behind an athlete's journey, providing them with the knowledge, guidance, and motivation needed to excel in their sport. By offering Aquatics coaches worldwide the chance to enhance their skills, the World Aquatics Coaches Certification programme not only invests in the growth of individual coaches but also contributes to the overall development of Aquatics standards on a global scale. Through rigorous training, up-to-date techniques, and exposure to best practices, certified coaches can effectively nurture athletes, helping them unlock their full potential.

The Coaches Certification programme serves as a pivotal component within the World Aquatics Development Programme, aiming not only to bolster the skills and competencies of Aquatics coaches globally but also to grant them the recognition of becoming World Aquatics certified coaches.

## OBJECTIVES

1. Promote sports' growth by offering continuous learning pathways for coaches;
2. Identify and develop necessary competencies for aquatics coaches;
3. Develop and educate aquatics coaches for the advancement of the sport;

# Participants' eligibility criteria and course information

Sport	SWIMMING (SW)			ARTISTIC SWIMMING (AS)	
Course level	SW Assistant Coach Level (L1)	SW Coach Level (L2)	SW Senior Coach Level (L3)	AS Beginner Coach Level (L1)	AS National Coach Level (L2)*
<b>PARTICIPANTS' ELIGIBILITY CRITERIA</b>					
Age	Candidates must be at least 18 years old			Candidates must be at least 18 years old	
Experience	<ul style="list-style-type: none"> <li>- Former Swimming or other aquatics disciplines' athletes who would like to become Coaches</li> <li>- Lifeguards and Swimming Instructors</li> <li>- Coaches or Instructors of other sporting backgrounds</li> </ul>	Participants must have passed the World Aquatics Coaches Certification Course – Assistant Coach Level (L1), or an equivalent coaching course recognized by World Aquatics before attending the SW Coach Level (L2)	Participants must have passed the World Aquatics Coaches Certification Course – Coach Level (L2) or an equivalent coaching course recognized by World Aquatics	<ul style="list-style-type: none"> <li>- Former Artistic Swimming athletes who would like to become Coaches</li> <li>- Lifeguards and Swimming Instructors</li> <li>- Coaches or Instructors of other sports backgrounds (Gymnastics, Dance, Diving, etc.)</li> </ul>	Participants must have passed the World Aquatics Coaches Certification Course – Beginner Coach Level (L1) or an equivalent coaching course recognized by World Aquatics before attending the AS National Coach Level (L2)
<b>DURATION AND CONTENT</b>					
Objective	Cater to those learners with prior knowledge and/or coaching experience. The course prepares them for assistant coaching duties in swimming	Prepare the learners for coaching duties in swimming	Prepare the learners to coach at a competitive level of swimming	Cater to those learners with prior knowledge and/or coaching experience. The course prepares them for coaching duties in Artistic Swimming	Prepare the learners to coach at a competitive level of Artistic Swimming.
Course timeline	Course duration: 30 hours - E - Learning: 12-15 hours - Face to face course: 20 hours over <u>2.5 days</u> - Online and face to face assessment	Course duration: 60 hours - E - Learning: 20-25 hours - Face to face course: 40 hours over <u>5 days</u> - Online and face-to-face assessment	Course duration: 75 hours - E - Learning: 20-25 hours - Face to face course: 40 hours over <u>5 days</u> - Online and face-to-face assessment Post course work: 20-25 hours	Course duration: 51 hours - E - Learning: 30 hours (only in English) - Face to face course: - 28 hours over <u>3.5 days</u> - Online and face-to-face assessments	Course duration: 75 hours - E - Learning: 50 hours (only in English) - Face to face course: 28 hours over <u>3.5 days</u> - Online and face-to-face assessments
Course language	English, French, Spanish and Arabic (face to face part)	English, French, Spanish and Arabic (face to face part)	English	English	English

\*the course is under development



The background is a solid black color. It is decorated with various abstract shapes in shades of blue and white. These shapes include rounded rectangles, circles, and horizontal bars of varying sizes and orientations. Some shapes are solid blue, some are solid white, and some are semi-transparent or gradient. The shapes are scattered across the frame, creating a modern, geometric aesthetic. The text is centered in the middle of the image.

TECHNICAL OFFICIALS'  
EDUCATION PROGRAMME

# Technical Officials' Education Programme

## OVERVIEW

The World Aquatics Courses for Technical Officials represent a cornerstone of promoting sports growth by establishing a universal and standardized training and certification system across all six Aquatics Sports.

Courses for Technical Officials are developed and tailored to the specific needs of each Aquatics sport. Those who embark on these courses are expected to bring a wealth of experience in officiating, possess strong social skills, and possess a deep knowledge of their respective sports. In this way, Technical Officials are not only well-prepared individuals but also dedicated stewards of the sport, ensuring that Aquatics competitions are conducted with the utmost professionalism and integrity, thereby enhancing the overall quality and reputation of aquatic sports worldwide.

## OBJECTIVES

1. To promote sports growth by offering a continuous learning pathway for the Technical Officials, providing and setting the necessary competencies to become eligible to officiate at the World Aquatics Events;
2. To ensure that all the participants have access to the same information, guidelines and interpretation of the World Aquatics Rules, enhancing their knowledge and creating a uniform pattern of interpretation and application of the rules;
3. To provide an opportunity for Technical Official receive World Aquatics certification and become eligible to enter the World Aquatics Technical Officials' lists and officiate at World Aquatics events.

COURSES ARE OFFERED  
IN THE FIOLOWING  
SPORTS:



# Participants' eligibility criteria

	ARTISTIC SWIMMING	DIVING	HIGH DIVING	OPEN WATER SWIMMING	SWIMMING	WATER POLO
<b>DEVELOPMENT COURSES</b>						
					SW Level 1	SW Level 2
<b>Age</b>	Candidates must be at least 18 years on December 31 in the calendar year of attendance		Does not exist	Candidates must be at least 18 years old on December 31 in the calendar year of attendance		
<b>Experience</b>	Designed for individuals with basic knowledge and/ or prior experience in Artistic Swimming judging	Designed for individuals with basic knowledge and/ or prior experience in Diving judging		Designed for individuals with basic knowledge and/ or prior experience in Open Water Swimming officiating	Designed for individuals with basic knowledge and/or prior experience in Swimming officiating	Designed for individuals with basic knowledge and/or prior experience in Water Polo refereeing
<b>Course timeline</b>	3-day course in: Beginner (only a webinar)*, Intermediate* (only a webinar), Advanced level (face to face)	2-day course. Blended learning: online test + F2F course		2.5-day course	3-day course	2-day course
<b>Languages</b>	English			English, but available in other languages based on the availability of the lecturers		
<b>CERTIFICATION COURSES</b>						
<b>Age</b>	Candidates must be at least 18 years old on December 31 in the calendar year of attendance. The Nationality of the participants will be verified	Candidates must be at least 18 years old on December 31 in the calendar year of attendance. The Nationality of the participants will be verified	Candidates must be at least 18 years old on December 31 in the calendar year of attendance.	Candidates must be at least 18 years old on December 31 in the calendar year of attendance.	Does not exist	Candidates must be at least 18 years old on December 31 in the calendar year of attendance.
<b>Experience</b>	Candidates must have passed an AQUA AS Course - Advanced level and must have registered at least 60 hours/year of practical judging with their Continental Representative after the date of the advanced level exam	Candidates must have passed Diving development course and/ or be experienced judges who require more in-depth training and wish to become eligible to officiate at World Aquatics Events	Candidates must be experienced judges who require more in-depth training and wish to become eligible to officiate at World Aquatics Events	Candidates must have passed Open Water Swimming development course and/ or be experienced judges who require more in-depth training and wish to become eligible to officiate at World Aquatics Events		Candidates must have at least 2 years of practical experience and must have passed a World Aquatics WP Development Course or an equivalent course approved by the World Aquatics TWPC
<b>Aim</b>	Designed to train and certify highly qualified Technical Officials wishing to enter or to remain on the World Aquatics List					Designed to train and certify highly qualified Technical Officials wishing to enter or to remain on the World Aquatics List
<b>Course timeline</b>	3-day course	3-day course. Blended learning: online test + F2F course	3-day course	2-day course		2.5-day course. Blended learning: online test + F2F course
<b>Language</b>	English					

# Requirements for Course hosts

	Artistic Swimming	Diving	High Diving	Open Water Swimming	Swimming	Water Polo
<b>FACE-TO-FACE COURSES</b>						
Participants	Minimum number of participants for the course to be confirmed: 10 Maximum number of participants: 30					
Logistics	Conference room  Presentation equipment: projector, screen, laptop, DVD player, white board, microphones					
Additional requirements	No additional requirements	+ For certification courses: a Diving competition in which the participants will be observed by the lecturers. The competition must last two days and comprise springboard, platform and synchronised events. The facility must have space for judges panels and shadow judges panels	A High Diving competition in which the participants will be observed by the lecturers. The competition must last two days. The facility must have space for judges panels and shadow judges panels	+ For development courses: access to the swimming pool/sea/lake where a practical session can be organised	+ For development courses: a facility with a pool capable of supporting swimming competitions (25m and at least 6 lanes), enough space for judges and timekeepers	+ For development courses: a facility with a pool capable of supporting practical sessions (preferably an official size WP pool), equipped as per World Aquatics Rules and at least 10 water polo players
<b>ONLINE COURSES</b>						
Participants	Minimum requirement 10 participants  Maximum 20 participants	Do not exist	Do not exist	Minimum requirement 10 participants  Maximum 20 participants	Do not exist	Do not exist
Logistics	- Internet connection - Computer, laptop or tablet equipped with webcam, speakers and microphone - Zoom video conference tool			- Internet connection - Computer, laptop or tablet equipped with webcam, speakers and microphone - Zoom video conference tool		

# Organisation of the course confirmed by World Aquatics

## Before the course

1. Fill in the **confirmation form** shared with you by World Aquatics **until March 31**
2. World Aquatics will **confirm the dates, inform** the National Federation about the **nominated lecturer**
3. World Aquatics will share the **Memorandum** with the NFs in the same Continent, Continental Organisations and **open the registration on GMS**
4. **Register your participants on GMS** as early as possible, include the individual email addresses of the participants on GMS.
5. Arrange **accommodation** for the participants (if needed), book accommodation for the lecturer

## During the course

1. **Arrange transportation** of the participants and the lecturer upon their arrival to the host country
2. Make sure there is a **representative of the National Federation at the course** to ensure the smooth delivery of the course

## After the course

1. Fill in the **online report form**, that will be shared with you by World Aquatics
2. **Share** information, publications, photos and videos about the course with World Aquatics
3. **Share an invoice** with World Aquatics within **2 weeks** after the completion of the course. Invoice should include; full board accommodation for the lecturer + up to 2000 USD organisational costs\*

\*Budget has to be confirmed in advance by World Aquatics



# Informational Sessions

DATE: 1 NOVEMBER 2023

4 Informational Sessions will take place on Zoom platform in English, French and Spanish to present the 2024 Development programmes and processes. Duration of the session: 2 hours.

## 1. SESSION IN ENGLISH

Time: Nov 1, 2023 08:00 AM Amsterdam, Berlin, Rome, Stockholm, Vienna

<https://us06web.zoom.us/j/81964432249?pwd=DTaFM2QGQFULfbPwewuPCDzxFeouEx.1>

Meeting ID: 819 6443 2249 Passcode: 726710

## 2. SESSION IN FRENCH

Time: Nov 1, 2023 11:00 AM Amsterdam, Berlin, Rome, Stockholm, Vienna

<https://us06web.zoom.us/j/85193417273?pwd=tojxnSgDHib8eQcLNODRRrK7AEudyK.1>

Meeting ID: 851 9341 7273 Passcode: 493428

## 3. SESSION IN ENGLISH

Time: Nov 1, 2023 02:00 PM Amsterdam, Berlin, Rome, Stockholm, Vienna

<https://us06web.zoom.us/j/83990384883?pwd=galxrkoTuOxn1NOJYlp1ldiF5ytcDc.1>

Meeting ID: 839 9038 4883 Passcode: 442838

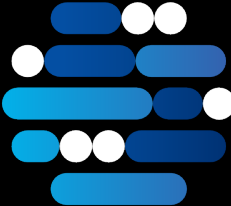
## 4. SESSION IN SPANISH

Time: Nov 1, 2023 04:00 PM Amsterdam, Berlin, Rome, Stockholm, Vienna

<https://us06web.zoom.us/j/81491579855?pwd=H7shU8llvACfpmNhVDrBOeGuus8Gr6.1>

Meeting ID: 814 9157 9855 Passcode: 454247

We are



WORLD  
AQUATICS